



GREG BROCKMEYER  
Director of Administration

## COUNTY OF DANE

DEPARTMENT OF ADMINISTRATION  
Room 425 City-County Building  
210 Martin Luther King Jr. Blvd.  
Madison, WI 53703-3342

Phone: (608) 266-4941  
Fax: (608) 266-4425 TTY WI Relay 711

Date: August 16, 2022

To: All Employees

From: Greg Brockmeyer  
Director of Administration

Subject: Proposed Temporary Exception to the Employee Benefit Handbook for EG 65 – Job Assignments

Under the proposal below, employees in a lower classification who are assigned to operating the equipment listed below will receive Acting Class Pay Hourly rather than Acting Class Pay as stated in the Employee Benefit Handbook. Acting Class Pay Hourly will result in \$1.00 per hour premium pay which is greater than Acting Class Pay for these employees.

Dane Co. Ord. §18.24(5)(a) authorizes the Director of Administration to make temporary exceptions to the Employee Benefit Handbook after reasonable notice to interested stakeholders. If concerns regarding the implementation of the proposed exception are raised, I will schedule a meeting with the parties. Interested stakeholders have until the end of business on August 25, 2022 to raise their concerns.

1. Employee Benefit Handbook EG 65, **JOB ASSIGNMENTS**, Section 1 is modified as follows. The Subject: Job Assignments is modified to add the word Hourly after Acting Class Pay. The changes in red. The revised section will now read:

**Section 1:**

- a. Employees assigned to operate a Backhoe, tow plow truck, Sign Truck, Low-Boy, Oiler, Skid steer with auger attachment or grader operators performing finish grade **who are in a classification below** shall be paid at Range 17 **shall be paid** as Acting Class Pay **Hourly**.
  - b. New truck assignments for Skilled Laborer - Highway (Range 14) shall be on rotating basis based upon seniority provided the employee is qualified to do the work.
2. This temporary exception set forth above shall remain in effect until December 17, 2022.