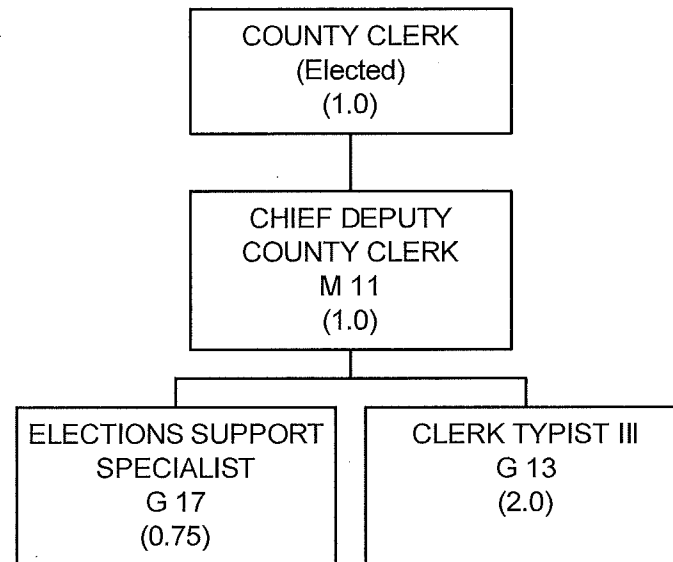


# COUNTY CLERK



6/22/2016

**COUNTY OF DANE  
BUDGETED POSITIONS**

CLASSIFICATION TITLE	RANGE	2015	2016	MOD 2016	2017		
					REQUEST	RECOMM'D	ADOPTED
<b><u>COUNTY CLERK</u></b>							
COUNTY CLERK	ME	1.000 <sup>12-01</sup>	1.000 <sup>12-01</sup>	1.000 <sup>12-01</sup>	1.000	1.000	1.000
CHIEF DEPUTY COUNTY CLERK	M 11	1.000	1.000	1.000	1.000	1.000	1.000
ELECTION SUPPORT SPECIALIST	G 17	0.750	0.750	0.750	0.750	0.750	0.750
CLERK TYPIST III	G 13	2.000	2.000	2.000	2.000	2.000	2.000
<b>COUNTY CLERK TOTAL</b>		<b>4.750</b>	<b>4.750</b>	<b>4.750</b>	<b>4.750</b>	<b>4.750</b>	<b>4.750</b>

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COUNTY OF DANE  
BUDGETED POSITIONS

SUMMARY OF POSITION FOOTNOTES:

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COUNTY CLERK

12-01 SUB. 1 RES. 154, 11-12, ADOPTED MARCH 15, 2012, ESTABLISHED SALARY ADJUSTMENTS AS FOLLOWS: EFFECTIVE 2013: \$89,814; EFFECTIVE 2014: \$90,937; EFFECTIVE 2015: \$92,755; EFFECTIVE 2016: \$94,611

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<b>Dept:</b>	County Clerk	12	<b>DANE COUNTY</b>	<b>Fund Name:</b>	General Fund
<b>Prgm:</b>	Administration	110/00		<b>Fund No:</b>	1110

**Mission:**

To provide efficient, effective, accountable, professional, and responsible service in a continuously improving manner to the public in the issuance of marriage licenses and distribution of dog licenses. The County Clerk is also statutorily the secretary for the County Board of Supervisors, and as such, is the preparer of the County Board Proceedings and the custodian of County Board records.

**Description:**

Under Chapter 59.17 of the Wisconsin Statutes, the Clerk's responsibilities include these areas: coordinating county-wide elections (see Elections Program page); issuing marriage licenses (issuing approximately 3,000 annually, and collecting and paying funds); administering the dog licenses (receiving and distributing licenses to municipal treasurers). Finally, the Clerk serves as recording secretary to the County Board of Supervisors, monitors compliance with open meetings and records laws and maintains files of contracts, resolutions, ordinances, committee minutes and other documents.

	Actual 2015	Adopted 2016	2015 Carry Forward	Board Transfers	Budget As Modified	2016 YTD	Estimated 2016	Department Request
<b>PROGRAM EXPENDITURES</b>								
Personnel Costs	\$440,958	\$451,000	\$0	\$0	\$451,000	\$182,515	\$475,268	\$444,500
Operating Expenses	\$20,156	\$23,700	\$414	\$0	\$24,114	\$5,637	\$20,554	\$23,700
Contractual Services	\$9,093	\$11,200	\$0	\$0	\$11,200	\$2,461	\$9,070	\$11,300
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$470,207</b>	<b>\$485,900</b>	<b>\$414</b>	<b>\$0</b>	<b>\$486,314</b>	<b>\$190,612</b>	<b>\$504,892</b>	<b>\$479,500</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$143,766	\$130,300	\$0	\$0	\$130,300	\$26,485	\$143,350	\$132,700
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$1,390	\$2,700	\$0	\$0	\$2,700	\$92	\$974	\$1,200
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$2,638	\$2,900	\$0	\$0	\$2,900	\$24	\$2,900	\$2,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$147,794</b>	<b>\$135,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,900</b>	<b>\$26,601</b>	<b>\$147,224</b>	<b>\$135,900</b>
<b>GPR SUPPORT</b>	<b>\$322,413</b>	<b>\$350,000</b>			<b>\$350,414</b>			<b>\$343,600</b>
<b>F.T.E. STAFF</b>	<b>4.000</b>	<b>4.000</b>					<b>4.000</b>	<b>4.000</b>

<b>Dept:</b> County Clerk	12								<b>Fund Name:</b> General Fund
<b>Prgm:</b> Administration	110/00								<b>Fund No.:</b> 1110
DI#	2017 Base	Net Decision Items							2017 Requested Budget
		01	02	03	04	05	06	07	
<b>PROGRAM EXPENDITURES</b>									
Personnel Costs	\$444,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$444,500
Operating Expenses	\$23,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,700
Contractual Services	\$11,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,300
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$479,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$479,500</b>
<b>PROGRAM REVENUE</b>									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$130,300	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$132,700
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$2,700	(\$1,500)	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$2,900	(\$900)	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$135,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,900</b>
<b>GPR SUPPORT</b>	<b>\$343,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$343,600</b>
<b>F.T.E. STAFF</b>	<b>4.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>4.000</b>

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE		Expenditures	Revenue	GPR Support
<b>2017 BUDGET BASE</b>		\$479,500	\$135,900	\$343,600
DI #	CLRK-ADMN-1			
DEPT	Adjust Revenues Increase in marriage license and domestic partnership waivers. Decrease in revenue for copies and postage and miscellaneous fees.	\$0	\$0	\$0
EXEC				\$0
ADOPTED				\$0
NET DI # CLRK-ADMN-1		\$0	\$0	\$0
<b>2017 REQUESTED BUDGET</b>		<b>\$479,500</b>	<b>\$135,900</b>	<b>\$343,600</b>

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OPERATING & CAPITAL BUDGET SUMMARY

PROGRAM SUMMARY	2015 ACTUAL	ADOPTED BUDGET 2016	2015 CARRYFORWRD	2016 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWRD	AGENCY BASE
PERSONNEL COSTS	\$440,958	\$451,000	\$0	\$0	\$451,000	\$182,515	\$475,268	\$0	\$444,500
OPERATING EXPENSE	\$20,156	\$23,700	\$414	\$0	\$24,114	\$5,637	\$20,554	\$0	\$23,700
CONTRACTUAL SERVICES	\$9,093	\$11,200	\$0	\$0	\$11,200	\$2,461	\$9,070	\$0	\$11,300
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$470,207</b>	<b>\$485,900</b>	<b>\$414</b>	<b>\$0</b>	<b>\$486,314</b>	<b>\$190,612</b>	<b>\$504,892</b>	<b>\$0</b>	<b>\$479,500</b>
<b>LESS REVENUES</b>									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LICENSES & PERMITS	\$143,766	\$130,300	\$0	\$0	\$130,300	\$26,485	\$143,350	\$0	\$130,300
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$1,390	\$2,700	\$0	\$0	\$2,700	\$92	\$974	\$0	\$2,700
INTERGOVL CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$2,638	\$2,900	\$0	\$0	\$2,900	\$24	\$2,900	\$0	\$2,900
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$147,794</b>	<b>\$135,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,900</b>	<b>\$26,601</b>	<b>\$147,224</b>	<b>\$0</b>	<b>\$135,900</b>
<b>NET COST:</b>	<b>\$322,413</b>	<b>\$350,000</b>	<b>\$414</b>	<b>\$0</b>	<b>\$350,414</b>	<b>\$164,012</b>	<b>\$357,668</b>	<b>\$0</b>	<b>\$343,600</b>

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$444,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$444,500
OPERATING EXPENSE	\$23,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,700
CONTRACTUAL SERVICES	\$11,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,300
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$479,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$479,500</b>
<b>LESS REVENUES</b>									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LICENSES & PERMITS	\$130,300	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$132,700
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$2,700	(\$1,500)	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200
INTERGOVL CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$2,900	(\$900)	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$135,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,900</b>
<b>NET COST:</b>	<b>\$343,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$343,600</b>

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DEPARTMENT County Clerk  
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2015	ADOPTED	2015	2016	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	ESTIMATED	BASE
					2016	2016		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	
17	COCLKADM	10009	SALARIES AND WAGES		\$280,401	\$294,900	\$0	\$0	\$294,900	\$79,718	\$286,163	\$0	\$294,400
17	COCLKADM	10072	LIMITED TERM EMPLOYEES		\$0	\$0	\$0	\$0	\$0	\$162	\$0	\$0	\$0
17	COCLKADM	10099	RETIREMENT FUND		\$22,923	\$23,900	\$0	\$0	\$23,900	\$6,126	\$22,095	\$0	\$23,900
17	COCLKADM	10108	SOCIAL SECURITY		\$21,373	\$22,600	\$0	\$0	\$22,600	\$6,072	\$21,863	\$0	\$22,600
17	COCLKADM	10117	HEALTH		\$52,743	\$57,000	\$0	\$0	\$57,000	\$17,683	\$65,749	\$0	\$73,600
17	COCLKADM	10126	HEALTH-RETIREEES		\$54,559	\$44,400	\$0	\$0	\$44,400	\$71,404	\$71,404	\$0	\$22,000
17	COCLKADM	10153	DENTAL		\$5,692	\$5,900	\$0	\$0	\$5,900	\$1,331	\$5,732	\$0	\$6,200
17	COCLKADM	10180	LIFE INSURANCE		\$97	\$100	\$0	\$0	\$100	\$20	\$62	\$0	\$100
17	COCLKADM	10185	FSA ADMINISTRATION FEE		\$70	\$100	\$0	\$0	\$100	\$0	\$100	\$0	\$100
17	COCLKADM	10189	WORKERS COMPENSATION		\$3,100	\$2,100	\$0	\$0	\$2,100	\$0	\$2,100	\$0	\$1,600
17	COCLKADM	20648	CONFERENCES AND TRAINING		\$3,434	\$4,600	\$0	\$0	\$4,600	\$219	\$3,434	\$0	\$4,600
17	COCLKADM	21584	MEMBERSHIP FEES		\$200	\$200	\$0	\$0	\$200	\$125	\$200	\$0	\$200
17	COCLKADM	21989	PRINT COUNTY BOARD PROCEEDINGS		\$947	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
17	COCLKADM	22043	PRNG STA & OFFICE SUPPLIES		\$14,098	\$17,000	\$414	\$0	\$17,414	\$4,717	\$15,100	\$0	\$17,000
17	COCLKADM	22250	REPAIR OF EQUIPMENT		\$181	\$200	\$0	\$0	\$200	\$0	\$200	\$0	\$200
17	COCLKADM	22646	TRAVEL EXPENSE		\$420	\$500	\$0	\$0	\$500	\$120	\$420	\$0	\$500
17	COCLKADM	22736	TELEPHONE		\$877	\$1,200	\$0	\$0	\$1,200	\$456	\$1,200	\$0	\$1,200
17	COCLKADM	30315	ADVERTISING & PUBLISHING		\$7,593	\$10,000	\$0	\$0	\$10,000	\$2,461	\$7,870	\$0	\$10,000
17	COCLKADM	31260	INSURANCE		\$1,500	\$1,200	\$0	\$0	\$1,200	\$0	\$1,200	\$0	\$1,300
<b>TOTAL EXPENDITURES</b>					<b>\$470,207</b>	<b>\$485,900</b>	<b>\$414</b>	<b>\$0</b>	<b>\$486,314</b>	<b>\$190,612</b>	<b>\$504,892</b>	<b>\$0</b>	<b>\$479,500</b>

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DEPARTMENT County Clerk  
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
17	COCLKADM	10009	SALARIES AND WAGES		\$294,400								\$294,400
17	COCLKADM	10072	LIMITED TERM EMPLOYEES		\$0								\$0
17	COCLKADM	10099	RETIREMENT FUND		\$23,900								\$23,900
17	COCLKADM	10108	SOCIAL SECURITY		\$22,600								\$22,600
17	COCLKADM	10117	HEALTH		\$73,600								\$73,600
17	COCLKADM	10126	HEALTH-RETIREEES		\$22,000								\$22,000
17	COCLKADM	10153	DENTAL		\$6,200								\$6,200
17	COCLKADM	10180	LIFE INSURANCE		\$100								\$100
17	COCLKADM	10185	FSA ADMINISTRATION FEE		\$100								\$100
17	COCLKADM	10189	WORKERS COMPENSATION		\$1,600								\$1,600
17	COCLKADM	20648	CONFERENCES AND TRAINING		\$4,600								\$4,600
17	COCLKADM	21584	MEMBERSHIP FEES		\$200								\$200
17	COCLKADM	21989	PRINT COUNTY BOARD PROCEEDINGS		\$0								\$0
17	COCLKADM	22043	PRTNG STA & OFFICE SUPPLIES		\$17,000								\$17,000
17	COCLKADM	22250	REPAIR OF EQUIPMENT		\$200								\$200
17	COCLKADM	22646	TRAVEL EXPENSE		\$500								\$500
17	COCLKADM	22736	TELEPHONE		\$1,200								\$1,200
17	COCLKADM	30315	ADVERTISING & PUBLISHING		\$10,000								\$10,000
17	COCLKADM	31260	INSURANCE		\$1,300								\$1,300
<b>TOTAL EXPENDITURES</b>					<b>\$479,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$479,500</b>

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DEPARTMENT County Clerk  
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2015	ADOPTED	2015	2016	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	ESTIMATED	AGENCY
						2016		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE
17	COCLKADM	81860	MARRIAGE LICENSES		\$129,595	\$122,250	\$0	\$0	\$122,250	\$23,480	\$130,000	\$0	\$122,250
17	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES		\$10,050	\$6,250	\$0	\$0	\$6,250	\$2,050	\$10,000	\$0	\$6,250
17	COCLKADM	81870	DOMESTIC PARTNER REGISTRY		\$3,655	\$1,500	\$0	\$0	\$1,500	\$850	\$3,204	\$0	\$1,500
17	COCLKADM	81871	DOMESTIC PARTNER CERT WAIVER		\$80	\$300	\$0	\$0	\$300	\$10	\$51	\$0	\$300
17	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTN		\$386	\$0	\$0	\$0	\$0	\$95	\$95	\$0	\$0
17	COCLKADM	81920	MISCELLANEOUS		\$2,638	\$2,900	\$0	\$0	\$2,900	\$24	\$2,900	\$0	\$2,900
17	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES		\$370	\$2,100	\$0	\$0	\$2,100	\$92	\$374	\$0	\$2,100
17	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATES		\$1,020	\$600	\$0	\$0	\$600	\$0	\$600	\$0	\$600
<b>TOTAL REVENUES</b>					<b>\$147,794</b>	<b>\$135,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,900</b>	<b>\$26,601</b>	<b>\$147,224</b>	<b>\$0</b>	<b>\$135,900</b>

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DEPARTMENT County Clerk  
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
17	COCLKADM	81860	MARRIAGE LICENSES		\$122,250	\$850							\$123,100
17	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES		\$6,250	\$1,750							\$8,000
17	COCLKADM	81870	DOMESTIC PARTNER REGISTRY		\$1,500								\$1,500
17	COCLKADM	81871	DOMESTIC PARTNER CERT WAIVER		\$300	(\$200)							\$100
17	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTN		\$0								\$0
17	COCLKADM	81920	MISCELLANEOUS		\$2,900	(\$900)							\$2,000
17	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES		\$2,100	(\$1,500)							\$600
17	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATES		\$600								\$600
<b>TOTAL REVENUES</b>					<b>\$135,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,900</b>

# DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Clerk	3. DEPT. NO. 12	5. FUND NAME General Fund	6. FUND NO. 1110
2. PROGRAM Administration	4. PROGRAM NO. 110/00		

<b>7. DECISION ITEM TITLE</b> Adjust Revenues	<b>8. BUDGETED POSITION CHANGES</b>			
<b>9. DECISION ITEM NUMBER</b> CLRK-ADMN-1	POSITION#	TITLE	# FTE	START DATE
<b>TOTAL REQUESTED FTE CHANGE</b>			0.000	

<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> Increase in marriage license and domestic partnership waivers. Decrease in revenue for copies and postage and miscellaneous fees.	
--	--

<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> Due to changes in the law the number of marriage licenses and domestic partnership licenses are being affected. More and more waivers are being requested thus increasing that revenue. Electronic requests for information have become more acceptable and therefore have reduced the need for making copies and snail mail which reduces the amount of the income we are collecting.	
<b>(b) What are the consequences of not funding this request?</b>	
<b>(c) What savings/productivity improvements will result from approval of this request?</b>	

<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>	
<b>REQUESTED EXPENDITURES</b>	
PERSONNEL COSTS	\$0
OPERATING EXPENSE	\$0
CONTRACTUAL EXPENSE	\$0
OPERATING OUTLAY	\$0
<b>TOTAL EXPENSE</b>	<b>\$0</b>
<b>RELATED REVENUES</b>	
TAXES	\$0
INTERGOVERNMENTAL REVENUE	\$0
LICENSES & PERMITS	\$2,400
FINES, FORFEITS & PENALTIES	\$0
PUBLIC CHARGES FOR SERVICE	(\$1,500)
INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0
MISCELLANEOUS	(\$900)
OTHER FINANCING SOURCES	\$0
<b>TOTAL REVENUE</b>	<b>\$0</b>
<b>NET COST TO COUNTY</b>	<b>\$0</b>



**Dane County  
5-Year Budget Projections**

**Department:  
Program:**

**County Clerk  
Administration**

<b>Expenditures</b>	<b>2016 Adopted</b>	<b>2017 Projected</b>	<b>2018 Projected</b>	<b>2019 Projected</b>	<b>2020 Projected</b>	<b>2021 Projected</b>
Personal Services	\$451,000	\$444,800	\$455,825	\$465,925	\$480,725	\$488,525
Operating Expenses	\$23,700	\$21,520	\$21,650	\$22,175	\$22,325	\$22,850
Contractual Services	\$11,200	\$9,070	\$9,070	\$9,070	\$9,170	\$9,170
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$485,900</b>	<b>\$475,390</b>	<b>\$486,545</b>	<b>\$497,170</b>	<b>\$512,220</b>	<b>\$520,545</b>

<b>Revenue</b>	<b>2016 Adopted</b>	<b>2017 Projected</b>	<b>2018 Projected</b>	<b>2019 Projected</b>	<b>2020 Projected</b>	<b>2021 Projected</b>
Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$130,300	\$143,345	\$143,345	\$143,345	\$143,345	\$143,345
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$2,700	\$875	\$775	\$675	\$575	\$475
Intergovernmental Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$135,900</b>	<b>\$147,120</b>	<b>\$147,020</b>	<b>\$146,920</b>	<b>\$146,820</b>	<b>\$146,720</b>

<b>GPR Impact</b>	<b>\$350,000</b>	<b>\$328,270</b>	<b>\$339,525</b>	<b>\$350,250</b>	<b>\$365,400</b>	<b>\$373,825</b>
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<i>Percentage Change</i>	<b>-6.21%</b>	<b>3.43%</b>	<b>3.16%</b>	<b>4.33%</b>	<b>2.31%</b>
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<b>Dept:</b> County Clerk	12	<b>DANE COUNTY</b>	<b>Fund Name:</b> General Fund
<b>Prgm:</b> Elections	112/00		<b>Fund No:</b> 1110

**Mission:**  
To provide information to the public and training to the municipal clerks and poll workers in the coordination of county-wide elections. To promote a county-wide election system for Dane County.

**Description:**  
Under Chapter 59.17 of the Wisconsin Statutes, the Clerk is responsible for coordinating county, state, and national elections, including publishing notices; preparing, printing and distributing ballots; tabulating returns; training poll workers and municipal clerks; monitoring candidate financial reports for county officers; and storing and maintaining election records. The Clerk is the filing officer for nomination papers and campaign finance reports for County elected offices. Through the filing of various election forms, the Clerk determines whether County candidates qualify for ballot placement. The Clerk, when not a candidate for elections, also serves as a member of the County Board of Canvassers.

	Actual 2015	Adopted 2016	2015 Carry Forward	Board Transfers	Budget As Modified	2016 YTD	Estimated 2016	Department Request
<b>PROGRAM EXPENDITURES</b>								
Personnel Costs	\$41,322	\$50,700	\$0	\$0	\$50,700	\$11,348	\$43,792	\$45,300
Operating Expenses	\$52,076	\$268,400	\$45,952	\$0	\$314,352	\$102,425	\$311,610	\$96,400
Contractual Services	\$26,354	\$38,500	\$0	\$0	\$38,500	\$28,762	\$38,500	\$54,200
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$119,752</b>	<b>\$357,600</b>	<b>\$45,952</b>	<b>\$0</b>	<b>\$403,552</b>	<b>\$142,535</b>	<b>\$393,902</b>	<b>\$195,900</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$128,315	\$135,000	\$0	\$0	\$135,000	\$0	\$135,000	\$125,000
Licenses & Permits	\$5,925	\$6,175	\$0	\$0	\$6,175	\$0	\$6,175	\$6,175
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$184	\$500	\$0	\$0	\$500	\$112	\$186	\$500
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$35,715	\$29,700	\$0	\$0	\$29,700	\$40	\$29,100	\$29,700
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$170,139</b>	<b>\$171,375</b>	<b>\$0</b>	<b>\$0</b>	<b>\$171,375</b>	<b>\$152</b>	<b>\$170,461</b>	<b>\$161,375</b>
<b>GPR SUPPORT</b>	<b>(\$50,387)</b>	<b>\$186,225</b>			<b>\$232,177</b>			<b>\$34,525</b>
<b>F.T.E. STAFF</b>	<b>0.750</b>	<b>0.750</b>					<b>0.750</b>	<b>0.750</b>

Dept: County Clerk		12		Fund Name: General Fund					
Prgm: Elections		112/00		Fund No.: 1110					
DI#	2017 Base	Net Decision Items							2017 Requested Budget
		01	02	03	04	05	06	07	
<b>PROGRAM EXPENDITURES</b>									
Personnel Costs	\$45,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,300
Operating Expenses	\$268,400	(\$10,000)	(\$162,000)	\$0	\$0	\$0	\$0	\$0	\$96,400
Contractual Services	\$38,500	\$0	\$15,700	\$0	\$0	\$0	\$0	\$0	\$54,200
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$352,200</b>	<b>(\$10,000)</b>	<b>(\$146,300)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$195,900</b>
<b>PROGRAM REVENUE</b>									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$135,000	(\$10,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Licenses & Permits	\$6,175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,175
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$29,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,700
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$171,375</b>	<b>(\$10,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$161,375</b>
<b>GPR SUPPORT</b>	<b>\$180,825</b>	<b>\$0</b>	<b>(\$146,300)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,525</b>
<b>F.T.E. STAFF</b>	<b>0.750</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.750</b>

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE		Expenditures	Revenue	GPR Support
<b>2017 BUDGET BASE</b>		\$352,200	\$171,375	\$180,825
DI #	CLRK-ELEC-1 Election Public Info			
DEPT	Election Public Information was to possibly be a joint effort with either the City of Madison or the GAB in which the county would have been reimbursed or shared costs. The effort never happened.	(\$10,000)	(\$10,000)	\$0
EXEC				\$0
ADOPTED				\$0
NET DI # CLRK-ELEC-1		(\$10,000)	(\$10,000)	\$0

<b>Dept:</b> County Clerk	12		<b>Fund Name:</b> General Fund
<b>Prgm:</b> Elections	112/00		<b>Fund No.:</b> 1110

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE	Expenditures	Revenue	GPR Support
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DI #	CLRK-ELEC-2	Election Cycle Expense and Revenue Adjustment	(\$146,300)	\$0	(\$146,300)
DEPT	Adjust expenditures and revenues due to the election cycle. 2017 will most likely involve only two elections (spring primary and spring election).				

EXEC					\$0
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ADOPTED					\$0
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	NET DI #	CLRK-ELEC-2	(\$146,300)	\$0	(\$146,300)
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<b>2017 REQUESTED BUDGET</b>	\$195,900	\$161,375	\$34,525
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DEPARTMENT County Clerk  
PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2015	ADOPTED	2015	2016	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	ESTIMATED	BASE
					2016			ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	
17	COCLKEL	10009	SALARIES AND WAGES		\$24,324	\$30,600	\$0	\$0	\$30,600	\$7,048	\$25,165	\$0	\$25,600
17	COCLKEL	10027	OVERTIME		\$258	\$1,000	\$0	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000
17	COCLKEL	10072	LIMITED TERM EMPLOYEES		\$3,278	\$300	\$0	\$0	\$300	\$0	\$300	\$0	\$300
17	COCLKEL	10090	PER MEETING		\$458	\$3,300	\$0	\$0	\$3,300	\$0	\$3,300	\$0	\$3,300
17	COCLKEL	10099	RETIREMENT FUND		\$2,221	\$2,550	\$0	\$0	\$2,550	\$550	\$2,041	\$0	\$2,100
17	COCLKEL	10108	SOCIAL SECURITY		\$2,083	\$2,750	\$0	\$0	\$2,750	\$485	\$1,987	\$0	\$2,300
17	COCLKEL	10117	HEALTH		\$7,943	\$9,200	\$0	\$0	\$9,200	\$3,061	\$9,183	\$0	\$9,800
17	COCLKEL	10153	DENTAL		\$736	\$900	\$0	\$0	\$900	\$203	\$814	\$0	\$900
17	COCLKEL	10180	LIFE INSURANCE		\$21	\$100	\$0	\$0	\$100	\$1	\$2	\$0	\$0
17	COCLKEL	22043	PRTNG STA & OFFICE SUPPLIES		\$45,359	\$250,000	\$0	\$0	\$250,000	\$101,498	\$250,000	\$0	\$250,000
17	COCLKEL	22621	ELECTION PUBLIC INFORMATION		\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000
17	COCLKEL	22646	TRAVEL EXPENSE		\$341	\$1,000	\$0	\$0	\$1,000	\$360	\$358	\$0	\$1,000
17	COCLKEL	22736	TELEPHONE		\$6,377	\$4,500	\$0	\$0	\$4,500	\$567	\$2,400	\$0	\$4,500
17	COCLKEL	22776	VOTER OUTREACH		\$0	\$2,900	\$45,952	\$0	\$48,852	\$0	\$48,852	\$40,000	\$2,900
17	COCLKEL	30315	ADVERTISING & PUBLISHING		\$1,076	\$7,500	\$0	\$0	\$7,500	\$952	\$7,500	\$0	\$7,500
17	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECTN		\$25,278	\$31,000	\$0	\$0	\$31,000	\$27,810	\$31,000	\$0	\$31,000
<b>TOTAL EXPENDITURES</b>					<b>\$119,752</b>	<b>\$357,600</b>	<b>\$45,952</b>	<b>\$0</b>	<b>\$403,552</b>	<b>\$142,535</b>	<b>\$393,902</b>	<b>\$40,000</b>	<b>\$352,200</b>

DEPARTMENT County Clerk  
PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
17	COCLKEL	10009	SALARIES AND WAGES		\$25,600								\$25,600
17	COCLKEL	10027	OVERTIME		\$1,000								\$1,000
17	COCLKEL	10072	LIMITED TERM EMPLOYEES		\$300								\$300
17	COCLKEL	10090	PER MEETING		\$3,300								\$3,300
17	COCLKEL	10099	RETIREMENT FUND		\$2,100								\$2,100
17	COCLKEL	10108	SOCIAL SECURITY		\$2,300								\$2,300
17	COCLKEL	10117	HEALTH		\$9,800								\$9,800
17	COCLKEL	10153	DENTAL		\$900								\$900
17	COCLKEL	10180	LIFE INSURANCE		\$0								\$0
17	COCLKEL	22043	PRTNG STA & OFFICE SUPPLIES		\$250,000				(\$160,000)				\$90,000
17	COCLKEL	22621	ELECTION PUBLIC INFORMATION		\$10,000		(\$10,000)						\$0
17	COCLKEL	22646	TRAVEL EXPENSE		\$1,000								\$1,000
17	COCLKEL	22736	TELEPHONE		\$4,500				(\$2,000)				\$2,500
17	COCLKEL	22776	VOTER OUTREACH		\$2,900								\$2,900
17	COCLKEL	30315	ADVERTISING & PUBLISHING		\$7,500								\$7,500
17	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECTN		\$31,000				\$15,700				\$46,700
<b>TOTAL EXPENDITURES</b>					<b>\$352,200</b>	<b>(\$10,000)</b>	<b>(\$146,300)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$195,900</b>

DEPARTMENT County Clerk  
PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2015	ADOPTED	2015	2016	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	ESTIMATED	AGENCY
						2016		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE
17	COCLKEL	80993	ELECTION PUBLIC INFORMATION		\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000
17	COCLKEL	81875	CODING MUNICIPAL ELECTIONS		\$128,315	\$125,000	\$0	\$0	\$125,000	\$0	\$125,000	\$0	\$125,000
17	COCLKEL	81876	VOTER REGISTRATION SYSTEM REV		\$5,925	\$6,175	\$0	\$0	\$6,175	\$0	\$6,175	\$0	\$6,175
17	COCLKEL	81878	SALE OF ELECTION SUPPLIES		\$184	\$500	\$0	\$0	\$500	\$112	\$186	\$0	\$500
17	COCLKEL	81888	VOTER OUTREACH CONTRIBUTION		\$4,948	\$100	\$0	\$0	\$100	\$0	\$100	\$0	\$100
17	COCLKEL	82970	MISCELLANEOUS GENERAL REVENUE		\$30,767	\$29,600	\$0	\$0	\$29,600	\$40	\$29,000	\$0	\$29,600
<b>TOTAL REVENUES</b>					<b>\$170,139</b>	<b>\$171,375</b>	<b>\$0</b>	<b>\$0</b>	<b>\$171,375</b>	<b>\$152</b>	<b>\$170,461</b>	<b>\$0</b>	<b>\$171,375</b>

DEPARTMENT County Clerk  
 PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
17	COCLKEL	80993	ELECTION PUBLIC INFORMATION		\$10,000	(\$10,000)							\$0
17	COCLKEL	81875	CODING MUNICIPAL ELECTIONS		\$125,000								\$125,000
17	COCLKEL	81876	VOTER REGISTRATION SYSTEM REV		\$6,175								\$6,175
17	COCLKEL	81878	SALE OF ELECTION SUPPLIES		\$500								\$500
17	COCLKEL	81888	VOTER OUTREACH CONTRIBUTION		\$100								\$100
17	COCLKEL	82970	MISCELLANEOUS GENERAL REVENUE		\$29,600								\$29,600
<b>TOTAL REVENUES</b>					<b>\$171,375</b>	<b>(\$10,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$161,375</b>

OPERATING & CAPITAL BUDGET SUMMARY

PROGRAM SUMMARY	2015 ACTUAL	ADOPTED BUDGET 2016	2015 CARRYFORWRD	2016 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWRD	AGENCY BASE
PERSONNEL COSTS	\$41,322	\$50,700	\$0	\$0	\$50,700	\$11,348	\$43,792	\$0	\$45,300
OPERATING EXPENSE	\$52,076	\$268,400	\$45,952	\$0	\$314,352	\$102,425	\$311,610	\$40,000	\$268,400
CONTRACTUAL SERVICES	\$26,354	\$38,500	\$0	\$0	\$38,500	\$28,762	\$38,500	\$0	\$38,500
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$119,752</b>	<b>\$357,600</b>	<b>\$45,952</b>	<b>\$0</b>	<b>\$403,552</b>	<b>\$142,535</b>	<b>\$393,902</b>	<b>\$40,000</b>	<b>\$352,200</b>
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$128,315	\$135,000	\$0	\$0	\$135,000	\$0	\$135,000	\$0	\$135,000
LICENSES & PERMITS	\$5,925	\$6,175	\$0	\$0	\$6,175	\$0	\$6,175	\$0	\$6,175
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$184	\$500	\$0	\$0	\$500	\$112	\$186	\$0	\$500
INTERGOVL CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$35,715	\$29,700	\$0	\$0	\$29,700	\$40	\$29,100	\$0	\$29,700
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$170,139</b>	<b>\$171,375</b>	<b>\$0</b>	<b>\$0</b>	<b>\$171,375</b>	<b>\$152</b>	<b>\$170,461</b>	<b>\$0</b>	<b>\$171,375</b>
<b>NET COST:</b>	<b>(\$50,387)</b>	<b>\$186,225</b>	<b>\$45,952</b>	<b>\$0</b>	<b>\$232,177</b>	<b>\$142,383</b>	<b>\$223,441</b>	<b>\$40,000</b>	<b>\$180,825</b>

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$45,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,300
OPERATING EXPENSE	\$268,400	(\$10,000)	(\$162,000)	\$0	\$0	\$0	\$0	\$0	\$96,400
CONTRACTUAL SERVICES	\$38,500	\$0	\$15,700	\$0	\$0	\$0	\$0	\$0	\$54,200
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$352,200</b>	<b>(\$10,000)</b>	<b>(\$146,300)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$195,900</b>
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$135,000	(\$10,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
LICENSES & PERMITS	\$6,175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,175
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
INTERGOVL CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$29,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,700
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$171,375</b>	<b>(\$10,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$161,375</b>
<b>NET COST:</b>	<b>\$180,825</b>	<b>\$0</b>	<b>(\$146,300)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,525</b>

21

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b> County Clerk	<b>3. DEPT. NO.</b> 12	<b>5. FUND NAME</b> General Fund
<b>2. PROGRAM</b> Elections	<b>4. PROGRAM NO.</b> 112/00	<b>6. FUND NO.</b> 1110
<b>7. DECISION ITEM TITLE</b> Election Public Info	<b>8. BUDGETED POSITION CHANGES</b>	
	POSITION#	TITLE
<b>9. DECISION ITEM NUMBER</b> CLRK-ELEC-1	# FTE	START DATE
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> Election Public Information was to possibly be a joint effort with either the City of Madison or the GAB in which the county would have been reimbursed or shared costs. The effort never happened.		
	<b>TOTAL REQUESTED FTE CHANGE</b> 0.000	
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> 2017 will not be a high voter turnout so it will no longer be needed.  <b>(b) What are the consequences of not funding this request?</b>     <b>(c) What savings/productivity improvements will result from approval of this request?</b>	<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>	
	<b>REQUESTED EXPENDITURES</b>	
	PERSONNEL COSTS	\$0
	OPERATING EXPENSE	(\$10,000)
	CONTRACTUAL EXPENSE	\$0
	OPERATING OUTLAY	\$0
	TOTAL EXPENSE	(\$10,000)
	<b>RELATED REVENUES</b>	
	TAXES	\$0
	INTERGOVERNMENTAL REVENU	(\$10,000)
LICENSES & PERMITS	\$0	
FINES, FORFEITS & PENALTIES	\$0	
PUBLIC CHARGES FOR SERVICE	\$0	
INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	
MISCELLANEOUS	\$0	
OTHER FINANCING SOURCES	\$0	
TOTAL REVENUE	(\$10,000)	
<b>NET COST TO COUNTY</b>	<b>\$0</b>	

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b> County Clerk	<b>3. DEPT. NO.</b> 12	<b>5. FUND NAME</b> General Fund	<b>6. FUND NO.</b> 1110
<b>2. PROGRAM</b> Elections	<b>4. PROGRAM NO.</b> 112/00		
<b>7. DECISION ITEM TITLE</b> Election Cycle Expense and Revenue Adjustment		<b>8. BUDGETED POSITION CHANGES</b>	
		POSITION#	TITLE
		# FTE	START DATE
<b>9. DECISION ITEM NUMBER</b> CLRK-ELEC-2			
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> Adjust expenditures and revenues due to the election cycle. 2017 will most likely involve only two elections (spring primary and spring election).			
		<b>TOTAL REQUESTED FTE CHANGE</b> 0.000	
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> This item reflects changes due to the election cycle. 2017 will only involve two elections (spring primary and spring election). Past experience shows these to be lighter turnout by the voters. This budget reflects funding for the hours of staff time as well as purchasing/printing ballots. Site support has been budgeted for both elections from ES&S (our software and hardware vendor) to ensure all goes well on election day(s). Revenue is generated by coding fees to the local municipalities and schools, and a portion of the ballot cost. However, the greatest cost is born by the county.		<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>	
		<b>REQUESTED EXPENDITURES</b>	
		PERSONNEL COSTS	\$0
		OPERATING EXPENSE	(\$162,000)
		CONTRACTUAL EXPENSE	\$15,700
		OPERATING OUTLAY	\$0
		<b>TOTAL EXPENSE</b>	<b>(\$146,300)</b>
		<b>RELATED REVENUES</b>	
		TAXES	\$0
		INTERGOVERNMENTAL REVENUE	\$0
		LICENSES & PERMITS	\$0
		FINES, FORFEITS & PENALTIES	\$0
		PUBLIC CHARGES FOR SERVICE	\$0
		INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0
		MISCELLANEOUS	\$0
		OTHER FINANCING SOURCES	\$0
		<b>TOTAL REVENUE</b>	<b>\$0</b>
		<b>NET COST TO COUNTY</b>	<b>(\$146,300)</b>
<b>(b) What are the consequences of not funding this request?</b>			
<b>(c) What savings/productivity improvements will result from approval of this request?</b>			





**Dane County  
5-Year Budget Projections**

**Department:  
Program:**

**County Clerk  
Elections**

<b>Expenditures</b>	<b>2016 Adopted</b>	<b>2017 Projected</b>	<b>2018 Projected</b>	<b>2019 Projected</b>	<b>2020 Projected</b>	<b>2021 Projected</b>
Personal Services	\$50,700	\$45,300	\$46,900	\$48,700	\$50,800	\$51,700
Operating Expenses	\$268,400	\$93,500	\$253,600	\$93,700	\$253,800	\$93,900
Contractual Services	\$38,500	\$54,200	\$54,200	\$54,200	\$54,200	\$54,200
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$357,600</b>	<b>\$193,000</b>	<b>\$354,700</b>	<b>\$196,600</b>	<b>\$358,800</b>	<b>\$199,800</b>

<b>Revenue</b>	<b>2016 Adopted</b>	<b>2017 Projected</b>	<b>2018 Projected</b>	<b>2019 Projected</b>	<b>2020 Projected</b>	<b>2021 Projected</b>
Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$135,000	\$75,000	\$125,000	\$75,000	\$125,000	\$75,000
Licenses & Permits	\$6,175	\$6,175	\$6,175	\$6,175	\$6,175	\$6,175
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$500	\$150	\$150	\$150	\$150	\$150
Intergovernmental Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$29,700	\$15,000	\$33,000	\$15,000	\$33,000	\$15,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$171,375</b>	<b>\$96,325</b>	<b>\$164,325</b>	<b>\$96,325</b>	<b>\$164,325</b>	<b>\$96,325</b>

<b>GPR Impact</b>	<b>\$186,225</b>	<b>\$96,675</b>	<b>\$190,375</b>	<b>\$100,275</b>	<b>\$194,475</b>	<b>\$103,475</b>
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*Percentage Change*      **-48.09%**      **96.92%**      **-47.33%**      **93.94%**      **-46.79%**

# DANE COUNTY CAPITAL PROJECTS 5-YEAR SUMMARY

Dept:		County Clerk				Completed by:		Sherri Endres			
Priority by Year	Org	Object	CAPPROJ	Project Title	Project Number	Project Cost by Budget Year					Total Project Cost
			Filename			2017	2018	2019	2020	2021	
1	CPCLERK	New	Electionware 1	ElectionWare -Software & Equip.		\$ 55,500	\$ -	\$ -	\$ -	\$ -	\$ 55,500
	CPCLERK	58962	Voting Machine	ExpressVote Voting Machine		\$ 3,500					\$ 3,500
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TOTALS						\$ 59,000	\$ -	\$ -	\$ -	\$ -	\$ 59,000

# DANE COUNTY CAPITAL PROJECTS/EQUIPMENT DETAIL SHEET

<b>AGENCY</b> County Clerk	<b>ORGANIZATION</b> County Clerk	<b>COMPLETED BY</b> Sherri Endres	<b>PHONE</b> 266-0723							
<b>PROJECT TITLE</b> Voting Machines		<b>PROJECT NO.</b> 16-060-01	<b>BEGIN DATE</b> Jan-17	<b>END DATE</b> Dec-17						
<b>PROJECT/EQUIPMENT DESCRIPTION (INCLUDE USEFUL LIFE FOR EQUIPMENT)</b> Purchase ExpressVote Voting Machine.		<table border="0"> <thead> <tr> <th data-bbox="1077 444 1791 477"><b>PROJECT COMPONENTS (if applicable)</b></th> <th data-bbox="1791 444 1999 477"><b>COST</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="1077 477 1791 833">EXPRESSVOTE Machine</td> <td data-bbox="1791 477 1999 833">\$ 3,500</td> </tr> <tr> <td data-bbox="1077 833 1791 873" style="text-align: right;"><b>TOTAL</b></td> <td data-bbox="1791 833 1999 873"><b>\$ 3,500</b></td> </tr> </tbody> </table>			<b>PROJECT COMPONENTS (if applicable)</b>	<b>COST</b>	EXPRESSVOTE Machine	\$ 3,500	<b>TOTAL</b>	<b>\$ 3,500</b>
<b>PROJECT COMPONENTS (if applicable)</b>	<b>COST</b>									
EXPRESSVOTE Machine	\$ 3,500									
<b>TOTAL</b>	<b>\$ 3,500</b>									
<b>PROJECT JUSTIFICATION</b> The ExpressVote voting machine is the replacement machine for the AutoMark voting machine. All polling places are required to have an ADA compliant machine available to voters. The AutoMarks are outdated and are no longer being manufactured. At this time some municipalities are replacing them with the ExpressVote. Counties are required to code the elections and download them to flash drives and then test the data to make sure it will read the ballots for an election. In order to do all this it is necessary to have one machine in the county clerk's office. 2017 is slated for two elections: a February Primary and a Spring Election in April.		<b>LOCATION</b>								

PROJECT FINANCING SUMMARY	Prior Years	2017	2018	2019	2020	2021	Total
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PROJECT EXPENDITURES							
PLANNING & DESIGN	\$0						\$0
ARCHITECTURAL SERVICES	\$0						\$0
PROPERTY ACQUISITION / SITE PREPARATION	\$0						\$0
CONSTRUCTION	\$0						\$0
INFO TECHNOLOGY / TELECOMMUNICATIONS	\$0						\$0
OFFICE FURNITURE / EQUIPMENT	\$0						\$0
CONTINGENCY	\$0						\$0
CAPITAL EQUIPMENT PURCHASE	\$0	\$3,500					\$3,500
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$3,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,500</b>

PROJECT FUNDING							
PROPERTY TAX	\$0						\$0
DEBT	\$0	\$3,500					\$3,500
FEDERAL	\$0						\$0
STATE	\$0						\$0
CITY OF MADISON	\$0						\$0
OTHER	\$0						\$0
<b>TOTAL FUNDING</b>	<b>\$0</b>	<b>\$3,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,500</b>

ESTIMATED ANNUAL OPERATING COSTS		\$0	\$0	\$0	\$0	\$0	
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# DANE COUNTY CAPITAL PROJECTS/EQUIPMENT DETAIL SHEET

<b>AGENCY</b> County Clerk	<b>ORGANIZATION</b> County Clerk	<b>COMPLETED BY</b> Sherri Endres	<b>PHONE</b> 266-0723											
<b>PROJECT TITLE</b> ElectionWare - Software & Equipment		<b>PROJECT NO.</b> 17-060-01	<b>BEGIN DATE</b> Jan-16	<b>END DATE</b> Dec-16										
<b>PROJECT/EQUIPMENT DESCRIPTION (INCLUDE USEFUL LIFE FOR EQUIPMENT)</b> ElectionWare - Software & Equipment purchase for election administration.		<table border="0"> <thead> <tr> <th data-bbox="1083 449 1793 477">PROJECT COMPONENTS (if applicable)</th> <th data-bbox="1799 449 1990 477">COST</th> </tr> </thead> <tbody> <tr> <td data-bbox="1083 482 1793 509">Electionware</td> <td data-bbox="1799 482 1990 509">\$ 30,000</td> </tr> <tr> <td data-bbox="1083 514 1793 542">Implementation &amp; Training</td> <td data-bbox="1799 514 1990 542">8,000</td> </tr> <tr> <td data-bbox="1083 547 1793 574">Hardware</td> <td data-bbox="1799 547 1990 574">17,500</td> </tr> <tr> <td data-bbox="1083 834 1793 862" style="text-align: right;"><b>TOTAL</b></td> <td data-bbox="1799 834 1990 862"><b>\$ 55,500</b></td> </tr> </tbody> </table>			PROJECT COMPONENTS (if applicable)	COST	Electionware	\$ 30,000	Implementation & Training	8,000	Hardware	17,500	<b>TOTAL</b>	<b>\$ 55,500</b>
PROJECT COMPONENTS (if applicable)	COST													
Electionware	\$ 30,000													
Implementation & Training	8,000													
Hardware	17,500													
<b>TOTAL</b>	<b>\$ 55,500</b>													
<b>PROJECT JUSTIFICATION</b> <p>The current Unity software that is being utilized is outdated and extremely time consuming. The newly certified ElectionWare is much faster and will allow the county clerk's office to conform to new requirements to have election results posted within two hours of the polls closing. Polling places will be able to transmit results via wireless modems so many more sites will be able to modem than do now. The analog modem is becoming available less and less as they are replaced with digital lines. ElectionWare also supports the new ExpressVote voting machine. This price includes implementation, training and the hardware required.</p>		<b>LOCATION</b>												

PROJECT FINANCING SUMMARY	Prior Years	2017	2018	2019	2020	2021	Total
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PROJECT EXPENDITURES							
PLANNING & DESIGN	\$0						\$0
ARCHITECTURAL SERVICES	\$0						\$0
PROPERTY ACQUISITION / SITE PREPARATION	\$0						\$0
CONSTRUCTION	\$0						\$0
INFO TECHNOLOGY / TELECOMMUNICATIONS	\$0	\$55,500					\$55,500
OFFICE FURNITURE / EQUIPMENT	\$0						\$0
CONTINGENCY	\$0						\$0
CAPITAL EQUIPMENT PURCHASE	\$0						\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$55,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,500</b>

PROJECT FUNDING							
PROPERTY TAX	\$0						\$0
DEBT	\$0	\$55,500					\$55,500
FEDERAL	\$0						\$0
STATE	\$0						\$0
CITY OF MADISON	\$0						\$0
OTHER	\$0						\$0
<b>TOTAL FUNDING</b>	<b>\$0</b>	<b>\$55,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,500</b>

<b>ESTIMATED ANNUAL OPERATING COSTS</b>		\$8,900	\$0	\$0	\$0	\$0	
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DEPARTMENT County Clerk  
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2015	ADOPTED	2015	2016	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET 2016	CARRYFORWARD	COUNTY BOARD ACTIONS	MODIFIED BUDGET	EXPENDITURES YTD	EXPENDITURES TOTAL	ESTIMATED CARRYFORWARD	BASE
17	CPCLERK	58962	VOTING MACHINES	C	\$0	\$17,400	\$0	\$0	\$17,400	\$10,430	\$17,400	\$0	\$0
17	CPCLERK	58014	ELECTIONWARE SOFTWARE & EQUIP.		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			TOTAL EXPENDITURES		\$0	\$17,400	\$0	\$0	\$17,400	\$10,430	\$17,400	\$0	\$0

DEPARTMENT County Clerk  
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	AGENCY REQUEST
						ITEM #1	ITEM #2	ITEM #3	ITEM #4	ITEM #5	ITEM #6	
17	CPCLERK	58962	VOTING MACHINES	C	\$0	\$3,500						\$3,500
17	CPCLERK	58014	ELECTIONWARE SOFTWARE & EQUIP.		\$0	\$55,500						\$55,500
<b>TOTAL EXPENDITURES</b>					\$0	\$59,000	\$0	\$0	\$0	\$0	\$0	\$59,000



DEPARTMENT County Clerk  
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2015	ADOPTED	2015	2016	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	ESTIMATED	AGENCY
						2016		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE
17	CPCLERK	83983	MUNICIPAL REV-VOTING MACHINES	C	\$32,965	\$0	\$16,482	\$0	\$16,482	\$16,482	\$16,647	\$0	\$0
17	CPCLERK	84974	BORROWING PROCEEDS	C	\$0	\$17,400	\$0	\$0	\$17,400	\$0	\$17,400	\$0	\$0
<b>TOTAL REVENUES</b>					<b>\$32,965</b>	<b>\$17,400</b>	<b>\$16,482</b>	<b>\$0</b>	<b>\$33,882</b>	<b>\$16,482</b>	<b>\$34,047</b>	<b>\$0</b>	<b>\$0</b>

DEPARTMENT County Clerk  
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
17	CPCLERK	83983	MUNICIPAL REV-VOTING MACHINES	C	\$0								\$0
17	CPCLERK	84974	BORROWING PROCEEDS	C	\$0	\$59,000							\$59,000
<b>TOTAL REVENUES</b>					\$0	\$59,000	\$0	\$0	\$0	\$0	\$0	\$0	\$59,000

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