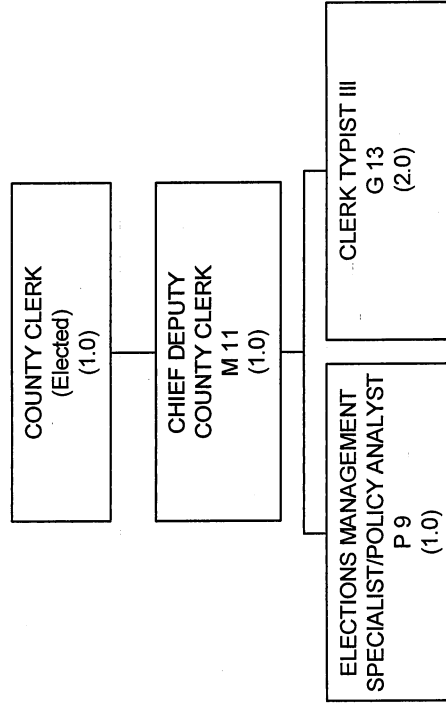


# COUNTY CLERK



8/8/2019

COUNTY OF DANE  
BUDGETED POSITIONS

CLASSIFICATION TITLE	RANGE	2018	2019	MOD 2019	2020		
					REQUEST	RECOMM'D	ADOPTED

COUNTY CLERK

COUNTY CLERK	ME	1,000 12-01	1,000 12-01	1,000 12-01	1,000 12-01	1,000 12-01	1,000 12-01
CHIEF DEPUTY COUNTY CLERK	M 11	1,000	1,000	1,000	1,000	1,000	1,000
ELECTIONS MANAGEMENT SPECIALIST/POLICY ANALYST	P 07	0.750	0.750	<del>0.750</del> 1.0	<del>0.750</del> 1.0	0.750	0.750
CLERK III	G 13	1,000	1,000	1,000	1,000	1,000	1,000
CLERK TYPIST III	G 13	1,000	1,000	1,000	1,000	1,000	1,000

<b>COUNTY CLERK TOTAL</b>		<b>4,750</b>	<b>4,750</b>	<b>4,750</b>	<b>4,750</b>	<b>4,750</b>	<b>4,750</b>
		<b>4,750</b>	<b>4,750</b>	<del>4,750</del> 5.0	<del>4,750</del> 5.0	<del>4,750</del> 5.0	<del>4,750</del> 5.0
				to	to	to	to

Approved RES 153  
2019

COUNTY OF DANE  
BUDGETED POSITIONS

**SUMMARY OF POSITION FOOTNOTES:**

COUNTY CLERK

12-01 2015 RES-483, ADOPTED 3/17/16, ESTABLISHED SALARY ADJUSTMENTS AS FOLLOWS: EFFECTIVE 2017: \$97,165; EFFECTIVE 2018: \$99,109; EFFECTIVE 2019: \$100,595; EFFECTIVE 2020: \$102,104.

RJ  
PAGE 2

Dept: County Clerk  
Prgm: Administration

12  
11/0/00

DANE COUNTY

Fund Name: General Fund  
Fund No: 1110

Mission:

To provide efficient, effective, accountable, professional, and responsible service in a continuously improving manner to the public in the issuance of marriage licenses and distribution of dog licenses. The County Clerk is also statutorily the secretary for the County Board of Supervisors, and as such, is the preparer of the County Board Proceedings and the custodian of County Board records.

Description:

Under Chapter 59.17 of the Wisconsin Statutes, the Clerk's responsibilities include these areas: coordinating county-wide elections (see Elections Program page); issuing marriage licenses (issuing approximately 3,000 annually, and collecting and paying funds); administering the dog licenses (receiving and distributing licenses to municipal treasurers). Finally, the Clerk serves as recording secretary to the County Board of Supervisors, monitors compliance with open meetings and records laws and maintains files of contracts, resolutions, ordinances, committee minutes and other documents.

	Actual 2018	Adopted 2019	2018 Carry Forward	Board Transfers	Budget As Modified	2019 YTD	Estimated 2019	Department Request
<b>PROGRAM EXPENDITURES</b>								
Personnel Costs	\$433,017	\$462,200	\$0	\$0	\$462,200	\$131,477	\$455,090	\$486,800
Operating Expenses	\$22,033	\$23,700	\$0	\$0	\$23,700	\$4,549	\$19,192	\$23,700
Contractual Services	\$7,219	\$20,100	\$0	\$0	\$20,100	\$5,296	\$17,100	\$20,600
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$462,269</b>	<b>\$506,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$506,000</b>	<b>\$141,322</b>	<b>\$491,382</b>	<b>\$531,100</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$138,895	\$153,000	\$0	\$0	\$153,000	\$23,350	\$135,855	\$153,000
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$885	\$1,200	\$0	\$0	\$1,200	\$30	\$979	\$1,200
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$3,026	\$2,000	\$0	\$0	\$2,000	\$464	\$2,000	\$2,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$142,806</b>	<b>\$156,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$156,200</b>	<b>\$23,844</b>	<b>\$138,834</b>	<b>\$156,200</b>
<b>GPR SUPPORT</b>	<b>\$319,463</b>	<b>\$349,800</b>			<b>\$349,800</b>			<b>\$374,900</b>
<b>F.T.E. STAFF</b>	<b>4.250</b>	<b>4.250</b>					<b>4.250</b>	<b>4.250</b>

Dept: County Clerk		12		General Fund							
Prgm: Administration		110/00		Fund No.: 1110							
D#	NONE	2020 Base	Net Decision Items					2020 Requested Budget			
			01	02	03	04	05		06	07	
<b>PROGRAM EXPENDITURES</b>											
	Personnel Costs	\$486,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$486,800	
	Operating Expenses	\$23,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,700	
	Contractual Services	\$20,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,600	
	Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>TOTAL</b>	<b>\$531,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$531,100</b>	
<b>PROGRAM REVENUE</b>											
	Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Licenses & Permits	\$153,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$153,000	
	Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Public Charges for Services	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	
	Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Miscellaneous	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	
	Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>TOTAL</b>	<b>\$156,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$156,200</b>	
	GPR SUPPORT	\$374,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$374,900	
	F.T.E. STAFF	4.250	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.250	
<b>NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE</b>									Expenditures	Revenue	GPR Support
<b>2020 BUDGET BASE</b>									\$531,100	\$156,200	\$374,900
<b>2020 REQUESTED BUDGET</b>									\$531,100	\$156,200	\$374,900

DEPARTMENT: County Clerk  
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	2018		2019		2018		2019		2018		2019		AGENCY BASE
				EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	CARRYFORWARD	BUDGET	CARRYFORWARD	BUDGET	CARRYFORWARD	ACTUAL EXPENDITURES YTD	ESTIMATED TOTAL EXPENDITURES	TOTAL ESTIMATED CARRYFORWARD	
C																
A																
P																
B		D	EXPENDITURES	\$304,441	\$322,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$324,200
	20	COCLKADM	SALARIES AND WAGES	\$12,282	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
	20	COCLKADM	LIMITED TERM EMPLOYEES	\$23,667	\$24,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,900
	20	COCLKADM	RETIREMENT FUND	\$23,807	\$25,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
	20	COCLKADM	SOCIAL SECURITY	\$81,953	\$67,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,200
	20	COCLKADM	HEALTH	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,200
	20	COCLKADM	HEALTH-RETIRES	(\$47)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,100
	20	COCLKADM	HEALTH-PEHP	\$4,707	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,900
	20	COCLKADM	DENTAL	\$206	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300
	20	COCLKADM	LIFE INSURANCE	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100
	20	COCLKADM	FSA ADMINISTRATION FEE	\$1,900	\$1,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100
	20	COCLKADM	WORKERS COMPENSATION	\$3,137	\$4,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,600
	20	COCLKADM	CONFERENCES AND TRAINING	\$195	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
	20	COCLKADM	MEMBERSHIP FEES	\$16,890	\$17,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,000
	20	COCLKADM	PRTRNG STA & OFFICE SUPPLIES	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
	20	COCLKADM	REPAIR OF EQUIPMENT	\$938	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
	20	COCLKADM	TRAVEL EXPENSE	\$874	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200
	20	COCLKADM	TELEPHONE	\$6,319	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
	20	COCLKADM	ADVERTISING & PUBLISHING	\$0	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
	20	COCLKADM	SCANNER LEASE	\$900	\$1,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000
	20	COCLKADM	INSURANCE	\$462,269	\$506,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600
			TOTAL EXPENDITURES	\$462,269	\$506,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$531,100

DEPARTMENT: County Clerk  
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
20	COCLKADM	10009	SALARIES AND WAGES	\$324,200								\$324,200
20	COCLKADM	10072	LIMITED TERM EMPLOYEES	\$15,000								\$15,000
20	COCLKADM	10099	RETIREMENT FUND	\$24,900								\$24,900
20	COCLKADM	10108	SOCIAL SECURITY	\$26,000								\$26,000
20	COCLKADM	10117	HEALTH	\$75,200								\$75,200
20	COCLKADM	10126	HEALTH-RETIRES	\$15,100								\$15,100
20	COCLKADM	10130	HEALTH-PEHP	\$0								\$0
20	COCLKADM	10153	DENTAL	\$4,900								\$4,900
20	COCLKADM	10180	LIFE INSURANCE	\$300								\$300
20	COCLKADM	10185	FSA ADMINISTRATION FEE	\$100								\$100
20	COCLKADM	10189	WORKERS COMPENSATION	\$1,100								\$1,100
20	COCLKADM	20648	CONFERENCES AND TRAINING	\$4,600								\$4,600
20	COCLKADM	21584	MEMBERSHIP FEES	\$200								\$200
20	COCLKADM	22043	PRTRNG STA & OFFICE SUPPLIES	\$17,000								\$17,000
20	COCLKADM	22250	REPAIR OF EQUIPMENT	\$200								\$200
20	COCLKADM	22646	TRAVEL EXPENSE	\$500								\$500
20	COCLKADM	22736	TELEPHONE	\$1,200								\$1,200
20	COCLKADM	30315	ADVERTISING & PUBLISHING	\$10,000								\$10,000
20	COCLKADM	30379	SCANNER LEASE	\$9,000								\$9,000
20	COCLKADM	31260	INSURANCE	\$1,600								\$1,600
			TOTAL EXPENDITURES	\$531,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$531,100

DEPARTMENT: County Clerk  
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	2018		2019		2018		2019		2018		2019		AGENCY BASE
				REVENUES	BUDGET	REVENUES	BUDGET	CARRYFORWARD	ACTIONS	REVENUES	BUDGET	CARRYFORWARD	ACTIONS	ACTUAL REVENUES YTD	ESTIMATED REVENUES TOTAL	
		A														
		B														
		C														
		D														
20	COCLKADM	81860	MARRIAGE LICENSES	\$127,325	\$140,000	\$0	\$0	\$0	\$0	\$21,360	\$125,000	\$0	\$0	\$140,000	\$140,000	
20	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES	\$9,375	\$10,000	\$0	\$0	\$0	\$0	\$1,650	\$9,860	\$0	\$0	\$10,000	\$10,000	
20	COCLKADM	81870	DOMESTIC PARTNER REGISTRY	\$1,900	\$3,000	\$0	\$0	\$0	\$0	\$245	\$900	\$0	\$0	\$3,000	\$3,000	
20	COCLKADM	81871	DOMESTIC PARTNER CERT WAIVER	\$10	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
20	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTN	\$285	\$0	\$0	\$0	\$0	\$0	\$95	\$95	\$0	\$0	\$0	\$0	
20	COCLKADM	81920	MISCELLANEOUS	\$3,026	\$2,000	\$0	\$0	\$0	\$0	\$464	\$2,000	\$0	\$0	\$2,000	\$2,000	
20	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES	\$375	\$600	\$0	\$0	\$0	\$0	\$30	\$379	\$0	\$0	\$600	\$600	
20	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATES	\$510	\$600	\$0	\$0	\$0	\$0	\$0	\$600	\$0	\$0	\$600	\$600	
			TOTAL REVENUES	\$142,806	\$156,200	\$0	\$0	\$0	\$0	\$23,844	\$138,834	\$0	\$0	\$156,200	\$156,200	





OPERATING & CAPITAL BUDGET SUMMARY

PROGRAM SUMMARY	2018 ACTUAL	ADOPTED BUDGET 2019	2018 CARRYFORWRD	2019 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWRD	AGENCY BASE
PERSONNEL COSTS	\$433,017	\$462,200	\$0	\$0	\$462,200	\$131,477	\$455,090	\$0	\$486,800
OPERATING EXPENSE	\$22,033	\$23,700	\$0	\$0	\$23,700	\$4,549	\$19,192	\$0	\$23,700
CONTRACTUAL SERVICES	\$7,219	\$20,100	\$0	\$0	\$20,100	\$5,296	\$17,100	\$0	\$20,600
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM EXPENDITURES	\$462,269	\$506,000	\$0	\$0	\$506,000	\$141,322	\$491,382	\$0	\$531,100
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LICENSES & PERMITS	\$138,895	\$153,000	\$0	\$0	\$153,000	\$23,350	\$135,855	\$0	\$153,000
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$885	\$1,200	\$0	\$0	\$1,200	\$30	\$979	\$0	\$1,200
INTERGOV'L CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$3,026	\$2,000	\$0	\$0	\$2,000	\$464	\$2,000	\$0	\$2,000
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM REVENUES	\$142,806	\$156,200	\$0	\$0	\$156,200	\$23,844	\$136,834	\$0	\$156,200
NET COST:	\$319,463	\$349,800	\$0	\$0	\$349,800	\$117,478	\$352,548	\$0	\$374,900

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$486,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$486,800
OPERATING EXPENSE	\$23,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,700
CONTRACTUAL SERVICES	\$20,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,600
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM EXPENDITURES	\$531,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$531,100
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LICENSES & PERMITS	\$153,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$153,000
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200
INTERGOV'L CHARGES FOR SERVICE	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM REVENUES	\$156,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$156,200
NET COST:	\$374,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$374,900



<b>Dept:</b> County Clerk	12	<b>DANE COUNTY</b>	<b>Fund Name:</b> General Fund
<b>Prgm:</b> Elections	112/00		<b>Fund No:</b> 1110

**Mission:** To provide information to the public and training to the municipal clerks and poll workers in the coordination of county-wide elections. To promote a county-wide election system for Dane County.

**Description:** Under Chapter 59.17 of the Wisconsin Statutes, the Clerk is responsible for coordinating county, state, and national elections, including publishing notices; preparing, printing and distributing ballots; tabulating returns; training poll workers and municipal clerks; monitoring candidate financial reports for county officers; and storing and maintaining election records. The Clerk is the filing officer for nomination papers and campaign finance reports for County elected offices. Through the filing of various election forms, the Clerk determines whether County candidates qualify for ballot placement. The Clerk, when not a candidate for elections, also serves as a member of the County Board of Canvassers.

	Actual 2018	Adopted 2019	2018 Carry Forward	Board Transfers	Budget As Modified	2019 YTD	Estimated 2019	Department Request
<b>PROGRAM EXPENDITURES</b>								
Personnel Costs	\$47,282	\$62,100	\$0	\$0	\$62,100	\$13,967	\$61,178	\$91,400
Operating Expenses	\$298,352	\$115,000	\$0	\$0	\$115,000	\$70,334	\$118,660	\$390,000
Contractual Services	\$51,275	\$50,500	\$0	\$0	\$50,500	\$39,051	\$50,500	\$80,500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$356,909</b>	<b>\$227,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$227,600</b>	<b>\$123,352</b>	<b>\$230,338</b>	<b>\$561,900</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$85,400	\$125,000	\$0	\$0	\$125,000	\$3,600	\$125,000	\$150,900
Licenses & Permits	\$1,272	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$8,458	\$500	\$0	\$0	\$500	\$5,660	\$8,543	\$500
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$33,052	\$32,100	\$0	\$0	\$32,100	\$1,114	\$32,000	\$85,100
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$128,182</b>	<b>\$157,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$157,600</b>	<b>\$10,374</b>	<b>\$165,543</b>	<b>\$236,500</b>
<b>GPR SUPPORT</b>	<b>\$228,727</b>	<b>\$70,000</b>			<b>\$70,000</b>			<b>\$325,400</b>
<b>F.T.E. STAFF</b>	<b>0.750</b>	<b>0.750</b>					<b>0.750</b>	<b>0.750</b>

Dept: County Clerk Prm: Elections		12 112/00		Fund Name: Fund No.: 1110		General Fund 1110	
DI#	2020 Base	Net Decision Items					2020 Requested Budget
		01	02	03	04	05	
<b>PROGRAM EXPENDITURES</b>							
Personnel Costs	\$88,900	\$2,500	\$0	\$0	\$0	\$0	\$91,400
Operating Expenses	\$115,000	\$275,000	\$0	\$0	\$0	\$0	\$390,000
Contractual Services	\$50,500	\$30,000	\$0	\$0	\$0	\$0	\$80,500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$254,400</b>	<b>\$307,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$561,900</b>
<b>PROGRAM REVENUE</b>							
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$125,000	\$25,900	\$0	\$0	\$0	\$0	\$150,900
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$500	\$0	\$0	\$0	\$0	\$0	\$500
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$32,100	\$53,000	\$0	\$0	\$0	\$0	\$85,100
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$157,600</b>	<b>\$78,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$236,500</b>
<b>GPR SUPPORT</b>	<b>\$96,800</b>	<b>\$228,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$325,400</b>
<b>F.T.E. STAFF</b>	<b>0.750</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.750</b>

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE		Expenditures	Revenue	GPR Support
<b>2020 BUDGET BASE</b>		\$254,400	\$157,600	\$96,800
DI #	CLRK-ELEC-1 Elections Cycle			
DEPT	Increases in Election expense and revenue items to account for 4 election cycle Presidential Primary in April 2020 and to provide support for new election specialist.	\$307,500	\$78,900	\$228,600
EXEC				\$0
ADOPTED				\$0
<b>2020 REQUESTED BUDGET</b>		\$307,500	\$78,900	\$228,600
NET DI # CLRK-ELEC-1		\$561,900	\$236,500	\$325,400

DEPARTMENT: County Clerk  
 PROGRAM: Elections

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YR	ORG CODE	OBJECT	DESCRIPTION	2018 EXPENDITURES	ADOPTED BUDGET 2019	2018 CARRYFORWARD	2019 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL EXPENDITURES YTD	ESTIMATED EXPENDITURES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
20	COCLKEL	10009	SALARIES AND WAGES	\$27,695	\$32,200	\$0	\$0	\$32,200	\$8,765	\$31,970	\$0	\$49,300
20	COCLKEL	10027	OVERTIME	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000
20	COCLKEL	10072	LIMITED TERM EMPLOYEES	\$0	\$7,731	\$0	\$0	\$7,731	\$0	\$7,731	\$7,731	\$7,800
20	COCLKEL	10090	PER MEETING	\$4,696	\$3,500	\$0	\$0	\$3,500	\$177	\$3,500	\$0	\$3,500
20	COCLKEL	10099	RETIREMENT FUND	\$2,185	\$2,700	\$0	\$0	\$2,700	\$679	\$2,555	\$0	\$4,000
20	COCLKEL	10108	SOCIAL SECURITY	\$2,099	\$3,469	\$0	\$0	\$3,469	\$634	\$3,077	\$500	\$4,800
20	COCLKEL	10117	HEALTH	\$9,807	\$10,600	\$0	\$0	\$10,600	\$3,504	\$10,513	\$0	\$17,200
20	COCLKEL	10153	DENTAL	\$795	\$900	\$0	\$0	\$900	\$207	\$828	\$0	\$1,300
20	COCLKEL	10180	LIFE INSURANCE	\$4	\$0	\$0	\$0	\$0	\$1	\$4	\$0	\$0
20	COCLKEL	22043	PRINTING STA & OFFICE SUPPLIES	\$208,663	\$95,000	\$0	\$0	\$95,000	\$66,563	\$95,000	\$0	\$95,000
20	COCLKEL	22447	SPANISH LANGUAGE INITIATIVE	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000
20	COCLKEL	22646	TRAVEL EXPENSE	\$11,416	\$1,000	\$0	\$0	\$1,000	\$225	\$1,000	\$0	\$1,000
20	COCLKEL	22736	TELEPHONE	\$11,209	\$9,000	\$0	\$0	\$9,000	\$3,546	\$12,660	\$0	\$9,000
20	COCLKEL	22776	VOTER OUTREACH	\$37,063	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20	COCLKEL	30315	ADVERTISING & PUBLISHING	\$4,451	\$7,500	\$0	\$0	\$7,500	\$278	\$7,500	\$0	\$7,500
20	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECTN	\$46,825	\$43,000	\$0	\$0	\$43,000	\$38,773	\$43,000	\$0	\$43,000
TOTAL EXPENDITURES				\$356,909	\$227,600	\$0	\$0	\$227,600	\$123,352	\$230,338	\$8,231	\$254,400

DEPARTMENT: County Clerk  
 PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
20	COCLKEL	10009	SALARIES AND WAGES	\$49,300								\$49,300
20	COCLKEL	10027	OVERTIME	\$1,000								\$1,000
20	COCLKEL	10072	LIMITED TERM EMPLOYEES	\$7,800								\$7,800
20	COCLKEL	10090	PER MEETING	\$3,500	\$2,500							\$6,000
20	COCLKEL	10099	RETIREMENT FUND	\$4,000								\$4,000
20	COCLKEL	10108	SOCIAL SECURITY	\$4,800								\$4,800
20	COCLKEL	10117	HEALTH	\$17,200								\$17,200
20	COCLKEL	10153	DENTAL	\$1,300								\$1,300
20	COCLKEL	10180	LIFE INSURANCE	\$0								\$0
20	COCLKEL	22043	PRNG STA & OFFICE SUPPLIES	\$95,000	\$230,000							\$325,000
20	COCLKEL	22447	SPANISH LANGUAGE INITIATIVE	\$10,000								\$10,000
20	COCLKEL	22646	TRAVEL EXPENSE	\$1,000								\$1,000
20	COCLKEL	22736	TELEPHONE	\$9,000								\$9,000
20	COCLKEL	22776	VOTER OUTREACH	\$0	\$45,000							\$45,000
20	COCLKEL	30315	ADVERTISING & PUBLISHING	\$7,500								\$7,500
20	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECTN	\$43,000	\$30,000							\$73,000
			TOTAL EXPENDITURES	\$254,400	\$307,500							\$561,900





DEPARTMENT: County Clerk  
 PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
				\$125,000	\$25,000							\$150,000
20	COCLKEL	81875	CODING MUNICIPAL ELECTIONS	\$0								\$0
20	COCLKEL	81876	VOTER REGISTRATION SYSTEM REV	\$500								\$500
20	COCLKEL	81878	SALE OF ELECTION SUPPLIES	\$100								\$100
20	COCLKEL	81888	VOTER OUTREACH CONTRIBUTION	\$32,000	\$53,000							\$85,000
20	COCLKEL	82970	MISCELLANEOUS GENERAL REVENUE	\$0	\$900							\$900
20	COCLKEL	80152	AUDIT REIMBURSEMENT FROM WEC	\$157,600	\$78,900							\$236,500
			TOTAL REVENUES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

OPERATING & CAPITAL BUDGET SUMMARY

PROGRAM SUMMARY	2,018 ACTUAL	ADOPTED BUDGET 2,019	2,018 CARRYFORWARD	2,019 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
PERSONNEL COSTS	\$47,282	\$62,100	\$0	\$0	\$62,100	\$13,967	\$61,178	\$8,231	\$86,900
OPERATING EXPENSE	\$258,352	\$115,000	\$0	\$0	\$115,000	\$70,334	\$118,660	\$0	\$115,000
CONTRACTUAL SERVICES	\$51,275	\$50,500	\$0	\$0	\$50,500	\$39,051	\$50,500	\$0	\$50,500
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$356,909</b>	<b>\$227,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$227,600</b>	<b>\$123,352</b>	<b>\$230,338</b>	<b>\$8,231</b>	<b>\$254,400</b>
<b>LESS REVENUES</b>									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$85,400	\$125,000	\$0	\$0	\$125,000	\$3,600	\$125,000	\$0	\$125,000
LICENSES & PERMITS	\$1,272	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$8,458	\$500	\$0	\$0	\$500	\$5,660	\$8,543	\$0	\$500
INTERGOVL CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$33,052	\$32,100	\$0	\$0	\$32,100	\$1,114	\$32,000	\$0	\$32,100
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$128,182</b>	<b>\$157,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$157,600</b>	<b>\$10,374</b>	<b>\$165,543</b>	<b>\$0</b>	<b>\$157,600</b>
<b>NET COST:</b>	<b>\$228,727</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,000</b>	<b>\$112,978</b>	<b>\$64,795</b>	<b>\$8,231</b>	<b>\$96,800</b>

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$68,900	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$91,400
OPERATING EXPENSE	\$115,000	\$275,000	\$0	\$0	\$0	\$0	\$0	\$0	\$390,000
CONTRACTUAL SERVICES	\$50,500	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$80,500
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$254,400</b>	<b>\$307,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$561,900</b>
<b>LESS REVENUES</b>									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$125,000	\$25,900	\$0	\$0	\$0	\$0	\$0	\$0	\$150,900
LICENSES & PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
INTERGOVL CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$32,100	\$53,000	\$0	\$0	\$0	\$0	\$0	\$0	\$85,100
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$157,600</b>	<b>\$78,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$236,500</b>
<b>NET COST:</b>	<b>\$96,800</b>	<b>\$228,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$325,400</b>





**Carry Forward Justification-**

These funds were allocated in part to conduct outreach to voters who are incarcerated but who can vote, or are newly able to vote after incarceration/probation/parole expires. The first year of this effort will take more time to set systems in place, collect data, etc. The primary target will include building a database of newly eligible voters and helping them register and obtain proper identification to vote.



# DANE COUNTY CAPITAL PROJECTS/EQUIPMENT DETAIL SHEET

AGENCY COUNTY CLERK	ORGANIZATION COUNTY CLERK	COMPLETED BY PATTI ANDERSON	PHONE 266-0723
PROJECT TITLE Voting Machines		PROJECT NO. 20-060-01	BEGIN DATE Jan-20
PROJECT/EQUIPMENT DESCRIPTION (INCLUDE USEFUL LIFE FOR EQUIPMENT) Purchase of (2) ExpressVote Voting Machines		END DATE Dec-20	
PROJECT JUSTIFICATION This year the County will be phasing out the old Automarks and completely replace them with the ExpressVotes. These machines allow a voter to mark a ballot electronically and are being used more and more by voters around the County. Additional ExpressVotes will be needed to swap out malfunctioning machines on election day and to test ballots in the days before the election.		PROJECT COMPONENTS (if applicable) Express Vote Machines	
		COST \$ 8,000	
		TOTAL \$ 8,000	
LOCATION			

PROJECT FINANCING SUMMARY	Prior Years	2020	2021	2022	2023	2024	Total
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PROJECT EXPENDITURES							
PLANNING & DESIGN	\$0						\$0
ARCHITECTURAL SERVICES	\$0						\$0
PROPERTY ACQUISITION / SITE PREPARATION	\$0						\$0
CONSTRUCTION	\$0						\$0
INFO TECHNOLOGY / TELECOMMUNICATIONS	\$0						\$0
OFFICE FURNITURE / EQUIPMENT	\$0						\$0
CONTINGENCY	\$0						\$0
CAPITAL EQUIPMENT PURCHASE	\$0	\$8,000					\$8,000
<b>TOTAL EXPENDITURES</b>	\$0	\$8,000	\$0	\$0	\$0	\$0	\$8,000

PROJECT FUNDING							
PROPERTY TAX	\$0						\$0
DEBT	\$0	\$8,000					\$8,000
FEDERAL	\$0						\$0
STATE	\$0						\$0
CITY OF MADISON	\$0						\$0
OTHER	\$0						\$0
<b>TOTAL FUNDING</b>	\$0	\$8,000	\$0	\$0	\$0	\$0	\$8,000

<b>ESTIMATED ANNUAL OPERATING COSTS</b>		\$0	\$0	\$0	\$0	\$0	\$0
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DEPARTMENT: County Clerk  
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	ADOPTED BUDGET		2018 CARRYFORWARD	2019 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL EXPENDITURES YTD	ESTIMATED EXPENDITURES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
				2018	2019							
				\$0	\$7,000	\$0	\$0	\$7,000	\$0	\$7,000	\$0	\$0
20	CPCLERK	57045	SOFTWARE/HARDWARE UPGRADE	\$0	\$7,000	\$0	\$0	\$7,000	\$0	\$7,000	\$0	\$0
20	CPCLERK	58962	VOTING MACHINES	\$3,797	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			TOTAL EXPENDITURES	\$3,797	\$7,000	\$0	\$0	\$7,000	\$0	\$7,000	\$0	\$0

DEPARTMENT: County Clerk  
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
				\$0								\$0
20	CPCLERK	57045	SOFTWARE/HARDWARE UPGRADE	\$0	\$8,000							\$8,000
20	CPCLERK	58862	VOTING MACHINES	\$0	\$8,000							\$8,000
			TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,000

DEPARTMENT: County Clerk  
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	2018 REVENUES	ADOPTED BUDGET 2019	2018 CARRYFORWARD	2019 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL REVENUES YTD	ESTIMATED REVENUES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
			BORROWING PROCEEDS	\$0	\$7,000	\$0	\$0	\$7,000	\$0	\$7,000	\$0	\$0
			TOTAL REVENUES	\$0	\$7,000	\$0	\$0	\$7,000	\$0	\$7,000	\$0	\$0

DEPARTMENT: County Clerk  
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
20	CPCLERK	84974	BORROWING PROCEEDS	\$0	\$8,000							\$8,000
			TOTAL REVENUES	\$0	\$8,000							\$8,000

