



ADMINISTRATIVE PRACTICES MANUAL

Security Policy

PURPOSE

In accordance with the standards set forth in the HIPAA Security and HITECH Omnibus Rules, Dane County is committed to ensuring the confidentiality, integrity, and availability of all electronic protected health information (ePHI) and protected health information (PHI) it creates, receives, maintains, or transmits.

In furtherance of this goal, Dane County has designated the HIPAA Privacy and Security Officer within the Department of Administration, Division of Risk Management as our HIPAA Security Officer.

Except for PHMDC, Dane County's HIPAA Privacy and Security Officer works with Dane County's Chief Information Officer (CIO) coordinate all HIPAA security development, implementation and oversight.

Pursuant to an intergovernmental agreement between Dane County and the City of Madison, Dane County's HIPAA Privacy and Security Officer works with a City of Madison IT liaison to coordinate all HIPAA security development, implementation and oversight with regard to Public Health – Madison/Dane Public (PHMDC).

PROCEDURE

Dane County's CIO and City of Madison IT liaison will implement standard operating procedures to insure compliance with HIPAA Security requirements.

DOCUMENTATION

Dane County will maintain the documentation associated with this policy for a minimum of seven years.

ROLES & RESPONSIBILITIES

The HIPAA Privacy & Security Officer is responsible for the implementation, maintenance, and adherence to this policy.

RELATED DOCUMENTS

Definitions

Intergovernmental Agreement creating PHMDC

DOCUMENT VERSION HISTORY

Original: 08/2023